# **KECK SENG (MALAYSIA) BERHAD GROUP**

Subject: Remuneration Policy	Policy No: 07-00
Applies to: Directors and Senior Management	<b>Page:</b> 1 of 2
Date: 28 February 2019	Approved by: Dato' Ho Cheng Chong @
	Ho Kian Hock

### **Objective:**

- 1. The Remuneration Policy ("RP") guides the remuneration and compensation package of the Board and Senior Management ("SM") to optimize talent recruitment and retention at the leadership level, in view of prevailing market conditions.
- The RP also takes into consideration the Group's business complexities, skills and experience
  required in ongoing succession planning required for long term sustainability of the Group's
  various businesses.

#### **Principle**

The RP is formulated on the principle that the compensation package must:

- 1. Be adequately attractive to attract and retain the right talent both at the Board and SM levels.
- 2. To reflect fairly and equitably, the experience and responsibilities expected of the respective roles.

#### **Remuneration Structure**

The components of the remuneration include:

# (a) Fixed remuneration

The fixed remuneration includes the following:-

- basic salary (including the statutory contribution to the Employees Provident Fund ("EPF")) which is based on duties, responsibilities and job grade. The basic salary is normally set at market median level;
- (ii) company car and driver (if applicable); and
- (iii) travelling and car allowance (if applicable).

On top of the EPF statutory contribution rate, the Remuneration Committee (RC) and Board has discretion to provide additional salary increments, usually ranging from 1% to 15% based on their performance and changing market conditions, but may provide more or not at all.

#### (b) Variable remuneration

The variable remuneration consists of annual bonus, which are based on the performance of the Group for the relevant financial year. They also take into account any increased job responsibilities during the year. These are reviewed, deliberated and approved at the RC and Board levels.

Subject: Remuneration Policy	Policy No: 07-00
Applies to: Directors and Senior Management	<b>Page:</b> 2 of 2
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### (c) Other Benefits

Other benefits may include hospitalisation & surgical insurance, personal accident and critical illness insurance, mobile phone entitlement, club membership and other benefits necessary to keep the role competitive, fair and equitable.

#### Scope & Applicability of the Remuneration Policy

## (1) Chairman, Managing Director (MD) & Executive Directors (EDs)

The remuneration structure for the Chairman, MD & EDs takes into consideration the unique experience required for the Group and its various diversified businesses. The RP is weighted with a balanced consideration on both Group performance and market performance.

#### (2) Non-Executive Directors (NEDs)

The remuneration of NED includes annual Directors' fees and meeting allowance. The remuneration of NED is reviewed by the RC annually to ensure the remuneration is fair and reasonable.

#### (3) Senior Management

The remuneration structure for SM varies in accordance with their role, responsibilities, and is weighted towards performance at the individual and business division levels, as well as prevailing market conditions.

The Directors' fees and benefits paid/payable to the Directors are subject to shareholders' approval at every Annual General Meeting.

# **Remuneration Review Procedures and Responsibilities**

The annual remuneration review takes place annually as determined by the Board. The RC reviews the remuneration of the Chairman, MD, EDs and NEDs annually, whereby the RC will consider various factors including the performance of the Group, individual performance, duties, responsibilities and commitments.

The RC will also consider the available market benchmarks to determine whether and to what extent the changes of the remuneration are required. Appropriate recommendations will then be made to the Board for approval.

The review of SM's remuneration package falls under the purview of the MD and is conducted annually together with the other employees' annual increment evaluation.

#### **Review of the Policy**

The RC will review the RP periodically and discuss any changes that may be required, and recommend any such changes to the Board for consideration and approval.